

# GET HIRED NOW!™ Action Worksheet

What approaches will you use?



1. NETWORKING & REFERRAL-BUILDING



2. CONTACTING POTENTIAL EMPLOYERS



3. INFORMATIONAL INTERVIEWING



4. EMPLOYING RECRUITERS & AGENCIES



5. SEARCHING SPECIALIZED JOB LISTINGS



6. USING HELP-WANTED ADS

Where are you stuck or lost?

- Knowing what you want
- Finding opportunities and contacts
- Applying to employers
- Getting interviews
- Landing the job

What is the job you really want? \_\_\_\_\_

What would that get you? \_\_\_\_\_

What is your goal for this month? \_\_\_\_\_

What will be your reward? \_\_\_\_\_

Success Ingredients

Target Date

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

Daily Actions

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_
- 8. \_\_\_\_\_
- 9. \_\_\_\_\_
- 10. \_\_\_\_\_

Special Permission \_\_\_\_\_